



Adding Forms into the Metron Database



Click F11 on your keyboard for full screen display!

Dependent on your screen size, the menu buttons on the Database Browser screen may appear in one or two rows.



Adding Forms into the Metron Database

This online training session will provide you with the details of how to "Add Forms into the Metron Database".

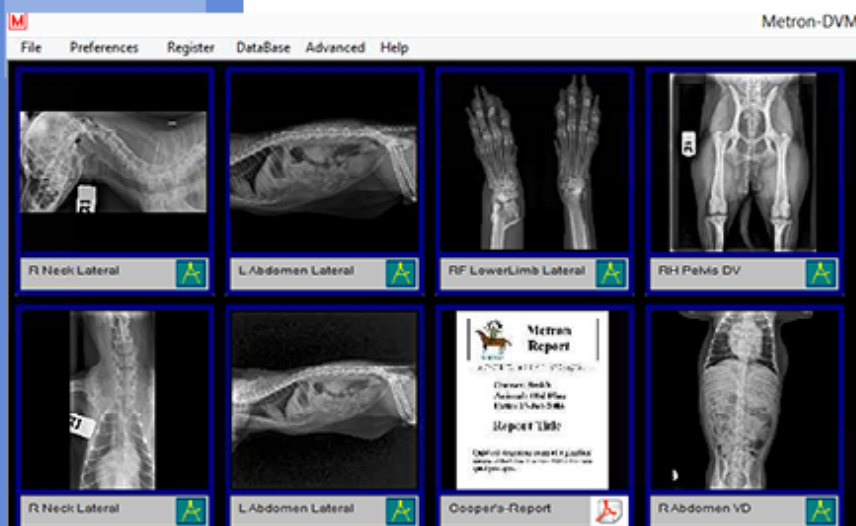


Click F11 on your keyboard for full screen display!

Dependent on your screen size, the menu buttons on the Database Browser screen may appear in one or two rows.

1

Adding Forms into the Metron Database



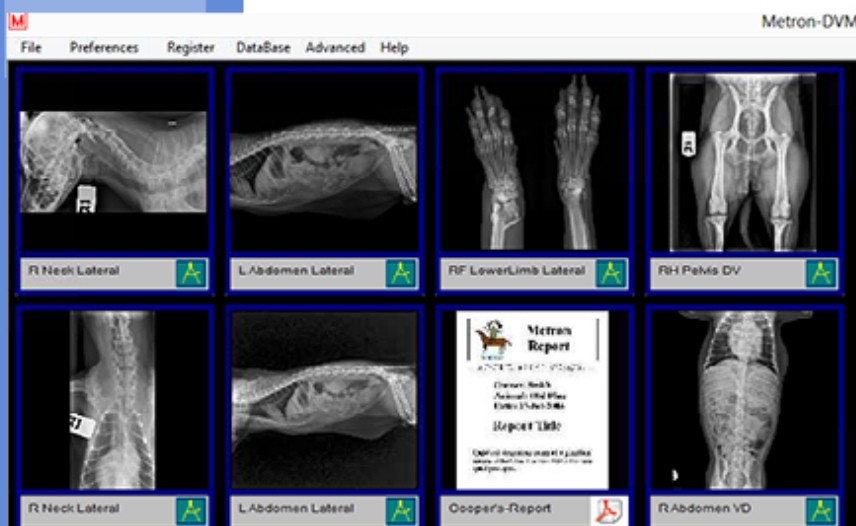
With Metron, you will always start in the 'Database Browser' screen where thumbnails of all the images in the currently selected study are displayed on the screen.



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2

Adding Forms into the Metron Database



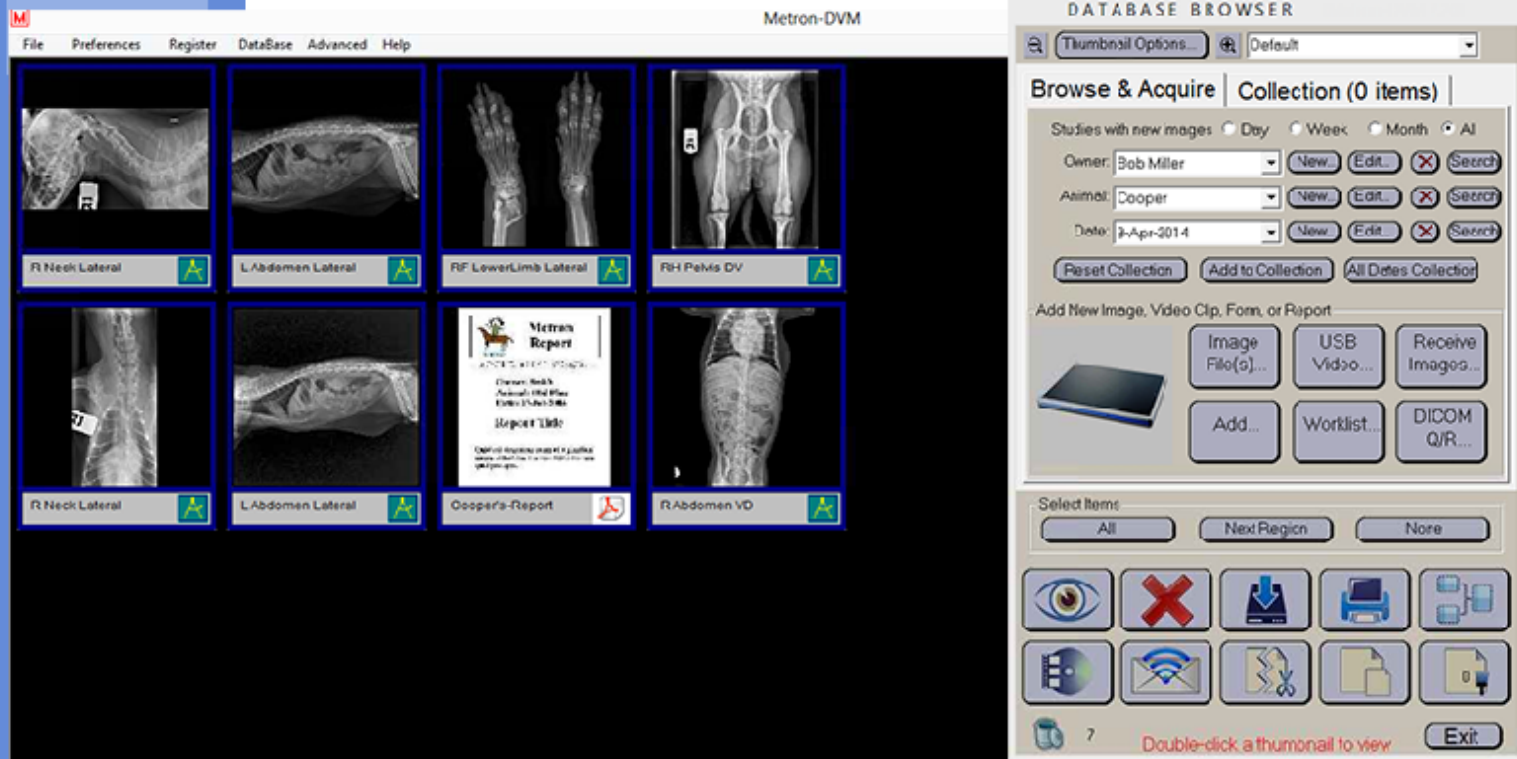
A study is the group of images for a particular owner, animal and date combination. Metron always starts at the study you were viewing when you last used Metron.



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3

Adding Forms into the Metron Database



4

Adding Forms into the Metron Database

If you are adding a form to an existing study, select the owner, animal, and date. The date will default to today's date.

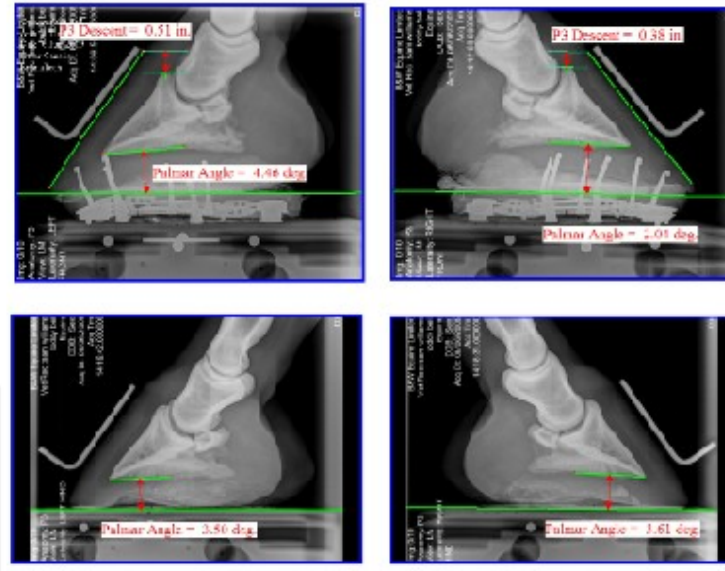
The screenshot shows the 'DATABASE BROWSER' window. At the top, there is a search icon and a 'Thumbnail Options...' button. Below this is a dropdown menu set to 'Default'. The main section is titled 'Browse & Acquire' and 'Collection (0 items)'. It features a section for 'Studies with new images' with radio buttons for 'Day', 'Week', 'Month', and 'All'. Below this are three rows of input fields for 'Owner', 'Animal', and 'Date'. The 'Owner' field is set to 'Eob Mil or', 'Animal' to 'Cooper', and 'Date' to '9-Apr-2014'. Each field has 'New...', 'Edit...', and 'Search' buttons. At the bottom, there are three buttons: 'Reset Collection', 'Add to Collection', and 'All Dates Collection'.

5

Adding Forms into the Metron Database

Why would I use forms?

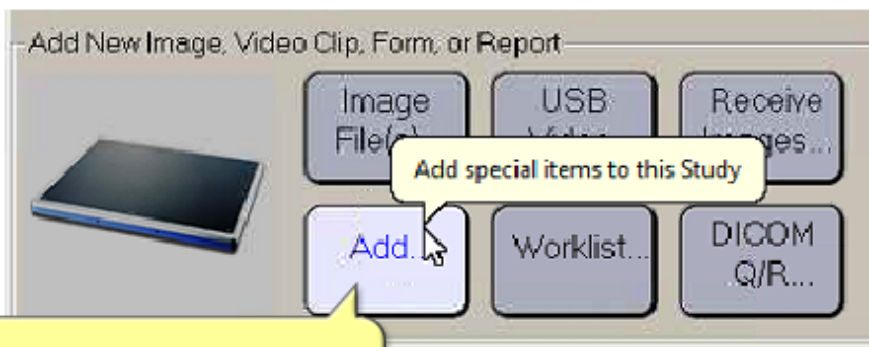
Using a form in your study allows you to create a composite image containing multiple original images. These can then be used like any simple image in Metron, for example the composite image can be printed, e-mailed, etc.



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6

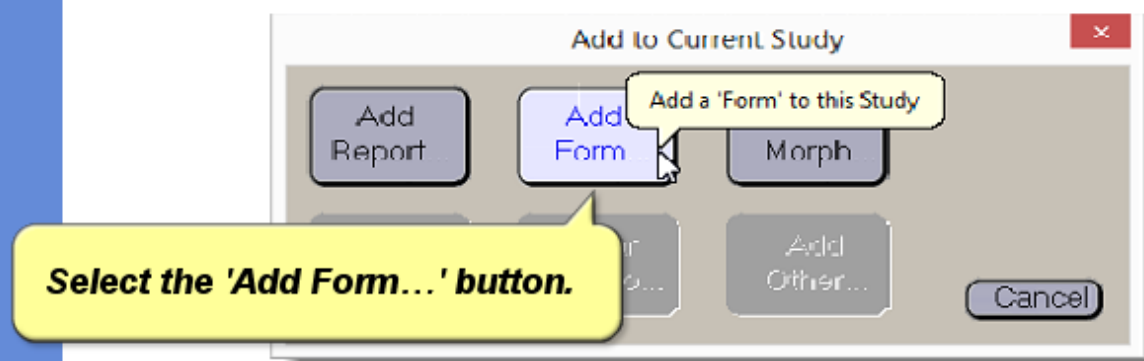
Adding Forms into the Metron Database



***To begin creating a form,
select the 'Add...' button.***

7

Adding Forms into the Metron Database



8

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Kind: Skeletal Species: Equine

6-Images-Vertical
6-Images-Horizontal
6-Images-Vertical
6-Images-Horizontal
4-Images-Vertical
4-Images-Horizontal
2-Images-Vertical
2-Images-Horizontal
2-Big-4-Small-Vertical
2-Big-4-Small-Horizontal
1-Big-2-Small-Vertical
1-Big-2-Small-Horizontal

Preview

Select

Advanced Feature: Form Wizard... Close

Select the form to add to your study from the existing pre-defined form templates.

9

Adding Forms into the Metron Database

You may search for a form by first picking a form type. Do this by using the pull-down options for **"Kind"** and **"Species"**.

Add Form

Kind: **Skeletal** Species: **Equine**

6-Images-Vertical
6-Images-Horizontal
6-Images-Vertical
6-Images-Horizontal
4-Images-Vertical
4-Images-Horizontal
2-Images-Vertical
2-Images-Horizontal
2-Big-4-Small-Vertical
2-Big-4-Small-Horizontal
1-Big-2-Small-Vertical
1-Big-2-Small-Horizontal

Preview

Select

Description

Advanced Feature: Form Wizard... Close

10

Adding Forms into the Metron Database

Highlight the name of the form in the list to see a preview of the image layout.

Add Form

Kind: Species:

- E-Images-Vertical
- E-Images-Horizontal
- E-Images-Vertical
- E-Images-Horizontal
- 4-Images-Vertical
- 4-Image-Horizontal
- 2-Images-Vertical
- 2-Images-Horizontal
- 2-Big-4-Small-Vertical
- 2-Big-4-Small-Horizontal
- 1-Big-2-Small-Vertical
- 1-Dig-2-Small Horizontal**

Preview

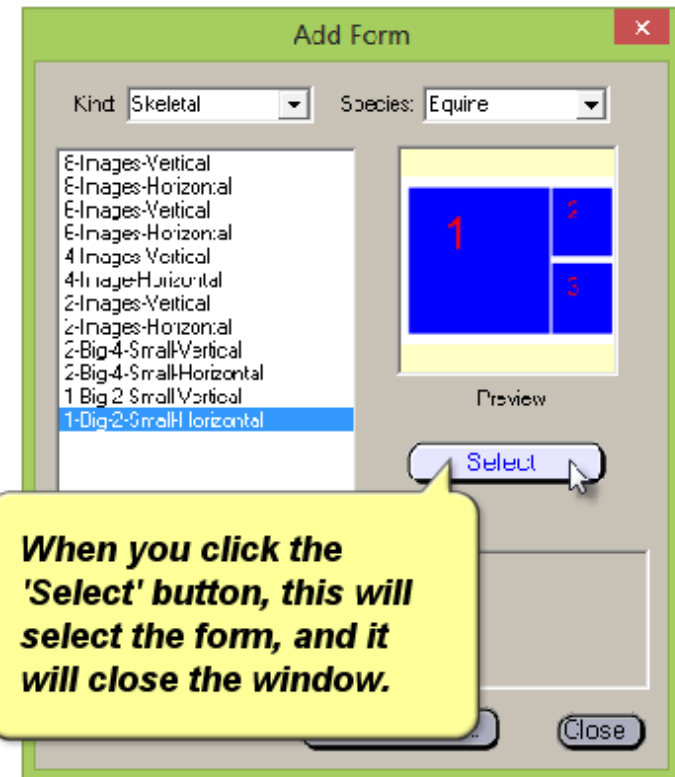
Select

Description

Advanced Feature:

11

Adding Forms into the Metron Database



When you click the 'Select' button, this will select the form, and it will close the window.

12

Adding Forms into the Metron Database

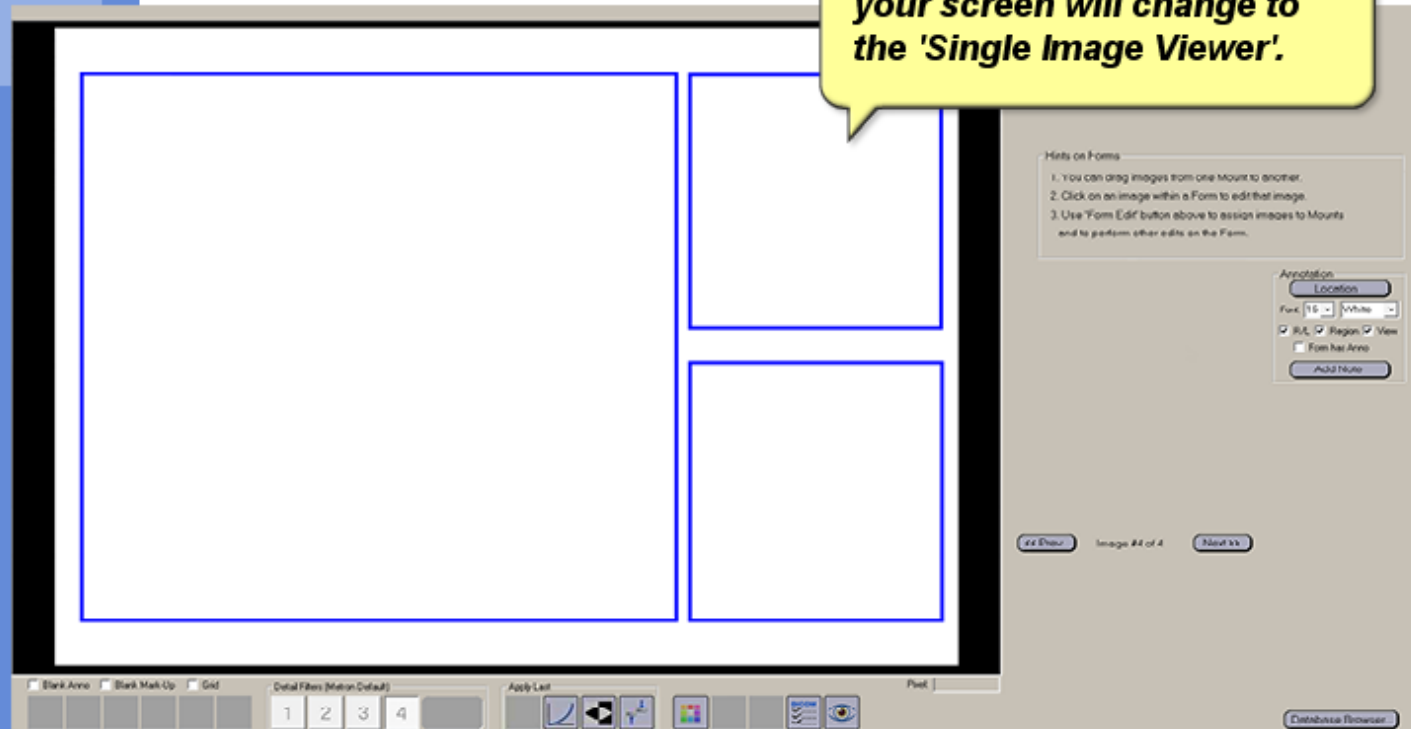
The screenshot displays the Metron Database Browser interface. On the left, a grid of study thumbnails is shown, including 'R Neck Lateral', 'FF Lower Limb Lateral', 'R Hip Pelvis DV', 'LF Lower Limb Lateral', 'R Neck Lateral', 'Sample Report', 'L Abdomen Lateral', and '1-Dig-2-Snail-Horizontal'. The '1-Dig-2-Snail-Horizontal' thumbnail is highlighted with a red border. On the right, the 'DATABASE BROWSER' panel is visible, featuring a 'Browse & Acquire' section with filters for 'Studies with new images' (Day, Week, Month, All) and search criteria for 'Owner' (Bob Miller), 'Animal' (Cooper), and 'Date' (3-Apr-2014). Below this, there are buttons for 'Add New Image, Video Clip, Form, or Report', including 'Image File(s)...', 'USB Video...', 'Receive Images...', 'Add...', 'Worklist...', and 'DICOM Q/R...'. A yellow callout box with a speech bubble points to the '1-Dig-2-Snail-Horizontal' form thumbnail, containing the text: 'Once you have selected a form style, the form will be added to the current study. To edit and add images, double click the form.'

Once you have selected a form style, the form will be added to the current study. To edit and add images, double click the form.

13

Adding Forms into the Metron Database

From the database browser, your screen will change to the 'Single Image Viewer'.



14

Adding Forms into the Metron Database

The screenshot displays the METRON-DVM software interface. On the left, a large white rectangular area represents a form template, divided into four quadrants by a blue border. To the right of this template is a grey panel titled "METRON - DVM". At the top of this panel are five buttons: "Annotation", "Calibration", "Free Mark-Up", "Form Edit", and "Voice Annotation". Below these buttons is a section titled "Hints on Forms" containing three numbered instructions: 1. You can drag images from one Mount to another. 2. Click on an image within a Form to edit that image. 3. Use 'Form Edit' button above to assign images to Mounts and to perform other edits on the Form. Below the hints are several controls: a "Location" dropdown, a "Font" dropdown set to "16", a "Color" dropdown set to "White", and three checkboxes labeled "R/L", "Region", and "View", all of which are checked. There is also an unchecked checkbox labeled "Form has Anno" and an "Add Note" button. At the bottom of the panel are buttons for "44 Show", "Image #4 of 4", and "Next >>". A red arrow points from the bottom of the form template to a smaller, semi-transparent version of the "Hints on Forms" panel located at the bottom center of the slide. This smaller panel contains the same three numbered instructions. In the bottom right corner of the slide is the "METRON SUPPORT SERVICES" logo, which includes a globe icon.

See the "Hints on Forms" to the right of the template for more information.

1. You can drag images from one Mount to another.

Hints on Forms

1. You can drag images from one Mount to another.
2. Click on an image within a Form to edit that image.
3. Use 'Form Edit' button above to assign images to Mounts and to perform other edits on the Form.

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Adding Forms into the Metron Database

The screenshot displays the METRON-DVM interface. On the left, a large white area represents a form with a blue border. A yellow speech bubble points to this area with the text: **2. Click on an image within a Form to edit that image.**

On the right, the METRON-DVM control panel is visible. It includes buttons for Annotation, Calibration, Free Mark-Up, Form Edit, and Voice Annotation. Below these is a 'Hints on Forms' section with the following instructions:

1. You can drag images from one Mount to another.
2. Click on an image within a Form to edit that image.
3. Use 'Form Edit' button above to assign images to Mounts and to perform other edits on the Form.

Below the hints are checkboxes for Blank Area, Blank Mark-Up, and Grid. At the bottom right, there are buttons for 'All Done', 'Image #4 of 4', and 'Next 10'. A 'Database Browser' button is at the very bottom right.

The METRON SUPPORT SERVICES logo is located at the bottom right of the slide.

Adding Forms into the Metron Database

The screenshot displays the METRON-DVM interface. On the left, a large white area represents a form layout with blue rectangular outlines. To the right of this area is a control panel with buttons for 'Annotation', 'Calibration', 'Free Mark-Up', 'Form Edit', and 'Voice Annotation'. Below these buttons is a section for 'Annotation' with a 'Location' dropdown, a 'Font' dropdown set to '16', a 'Color' dropdown set to 'White', and checkboxes for 'R/L', 'Region', 'View', and 'Form has Anno'. There is also an 'Add Note' button. At the bottom of the control panel are buttons for '<< Show', 'Image #4 of 4', and 'Next >>'. A red arrow points from the 'Form Edit' button to a 'Hints on Forms' box. The hints box contains three numbered steps. The METRON SUPPORT SERVICES logo is in the bottom right corner.

3. Use the "Form Edit" button to assign images to Mounts and to make edits to the Form layout.

Hints on Forms

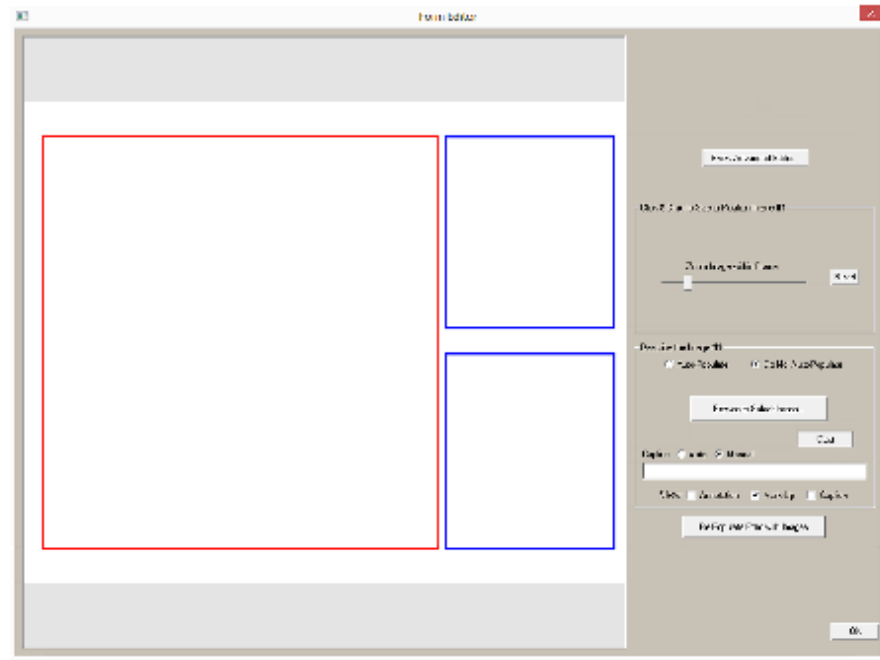
1. You can drag images from one Mount to another.
2. Click on an image within a Form to edit that image.
3. Use 'Form Edit' button above to assign images to Mounts and to perform other edits on the Form.

METRON
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17

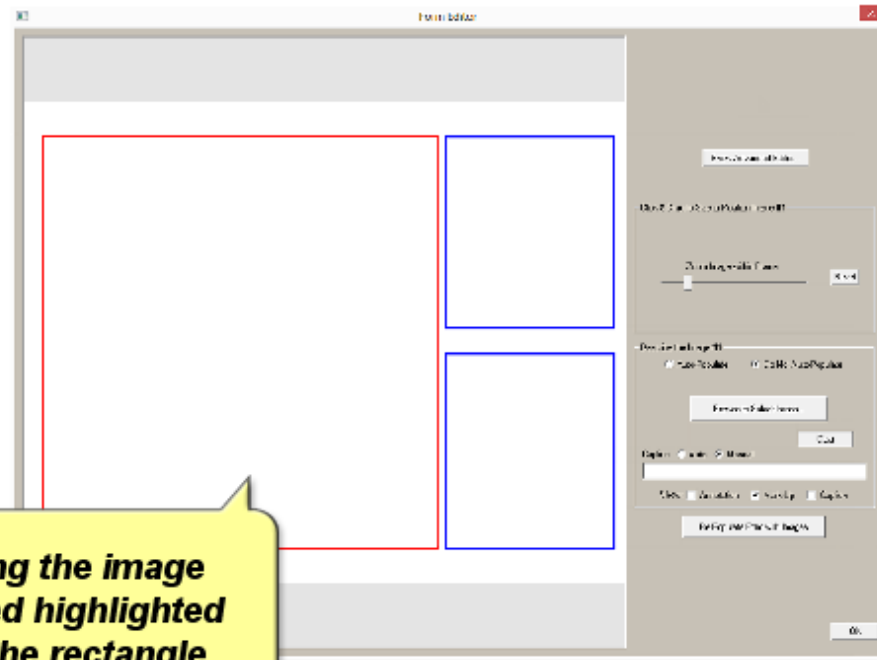
Adding Forms into the Metron Database

From within the **'Form Editor'**, you are able to select the images to add to your form.



Adding Forms into the Metron Database

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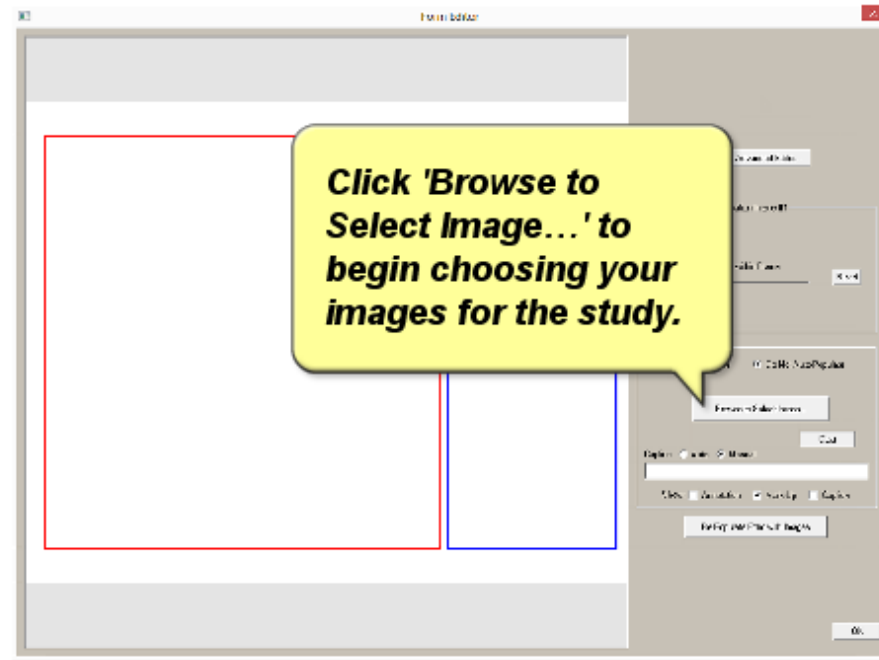


You will be selecting the image to insert into the red highlighted position. Click on the rectangle in the form where you want to place the image.

19

Adding Forms into the Metron Database

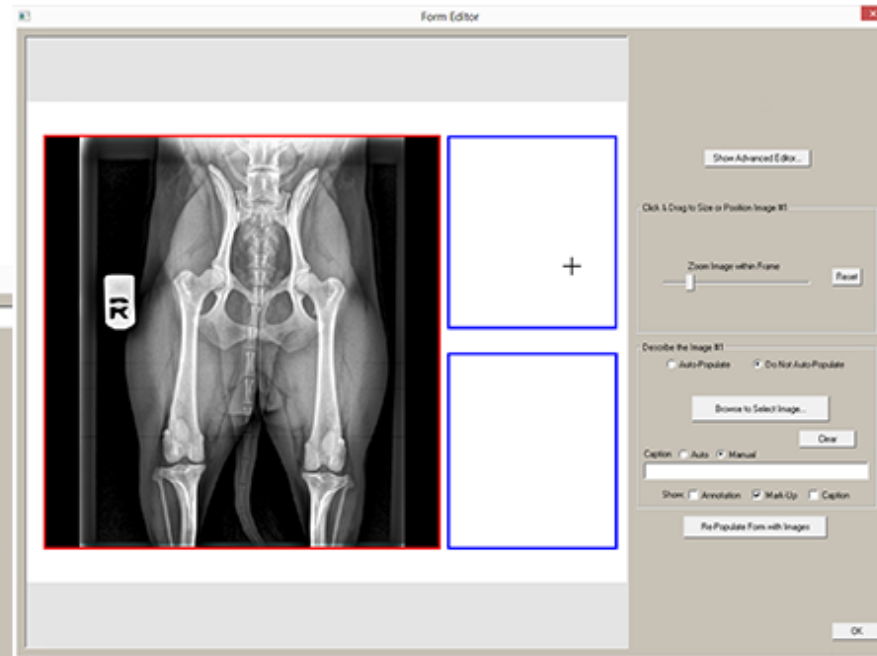
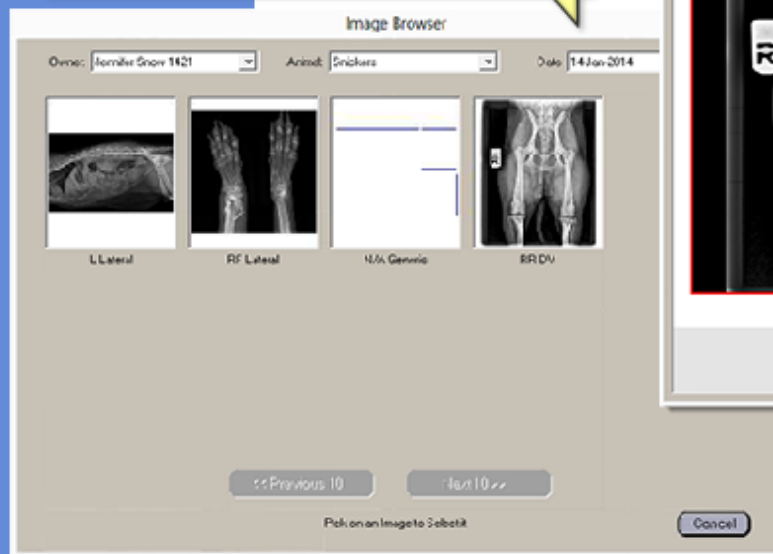
From within the **'Form Editor'**, you are able to select the images to add to your form.



20

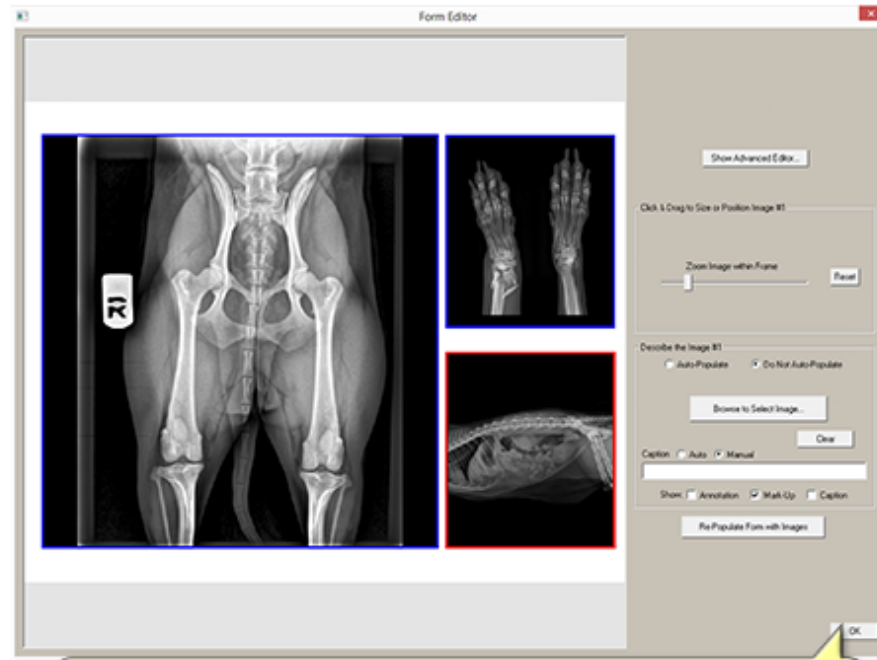
Adding Forms into the Metron Database

By using the 'Image Browser' you can continue to search for and place additional images from any study.



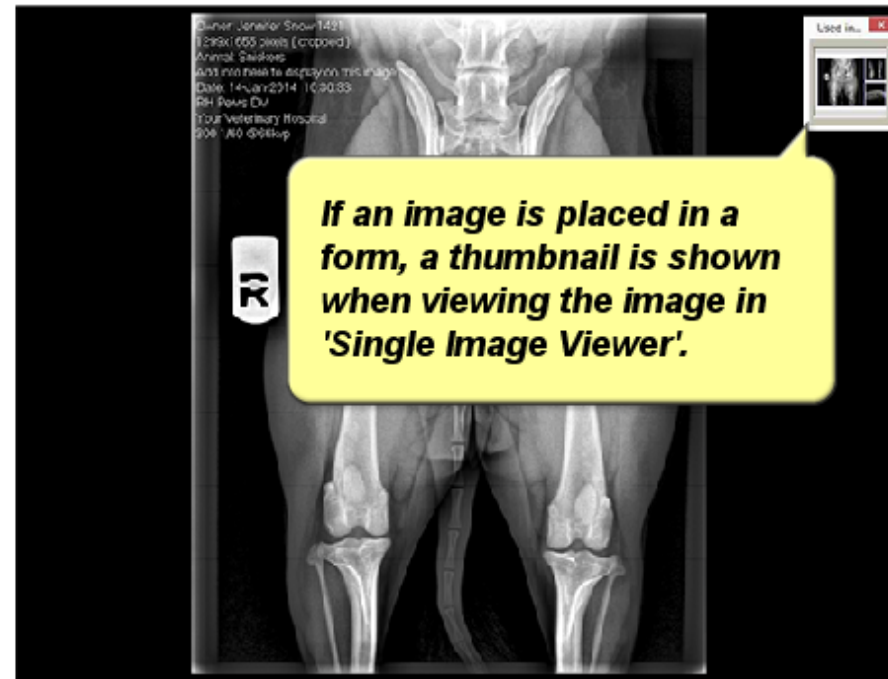
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Adding Forms into the Metron Database



When you have completed editing and adding to the form, click OK.

Adding Forms into the Metron Database



Adding Forms into the Metron Database



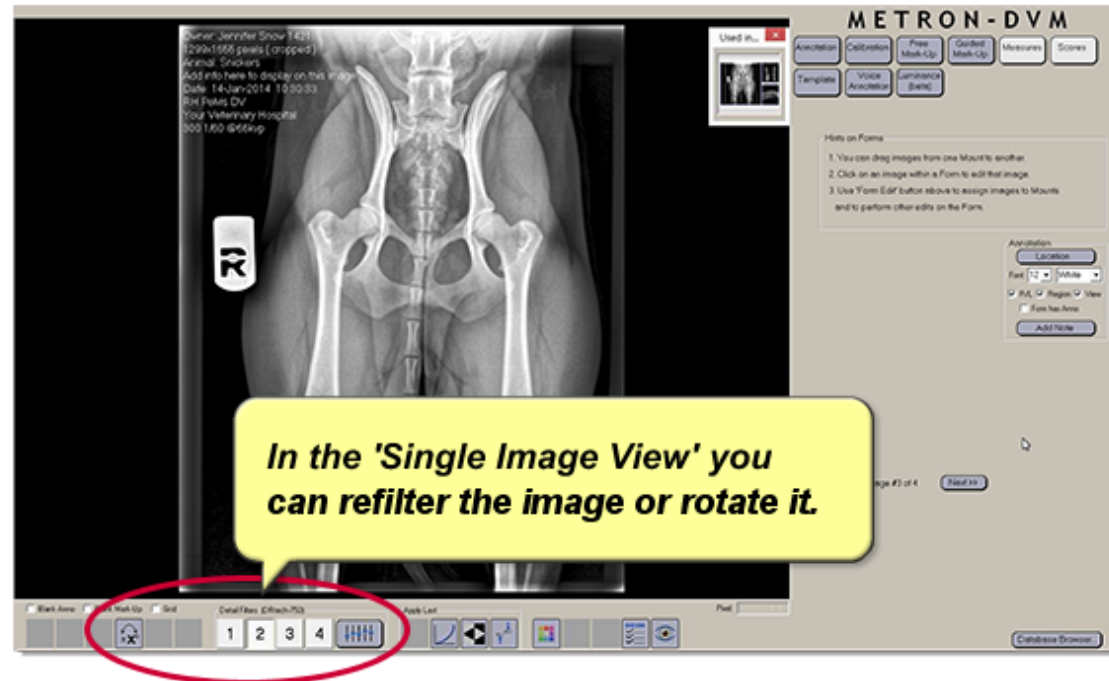
24

Adding Forms into the Metron Database

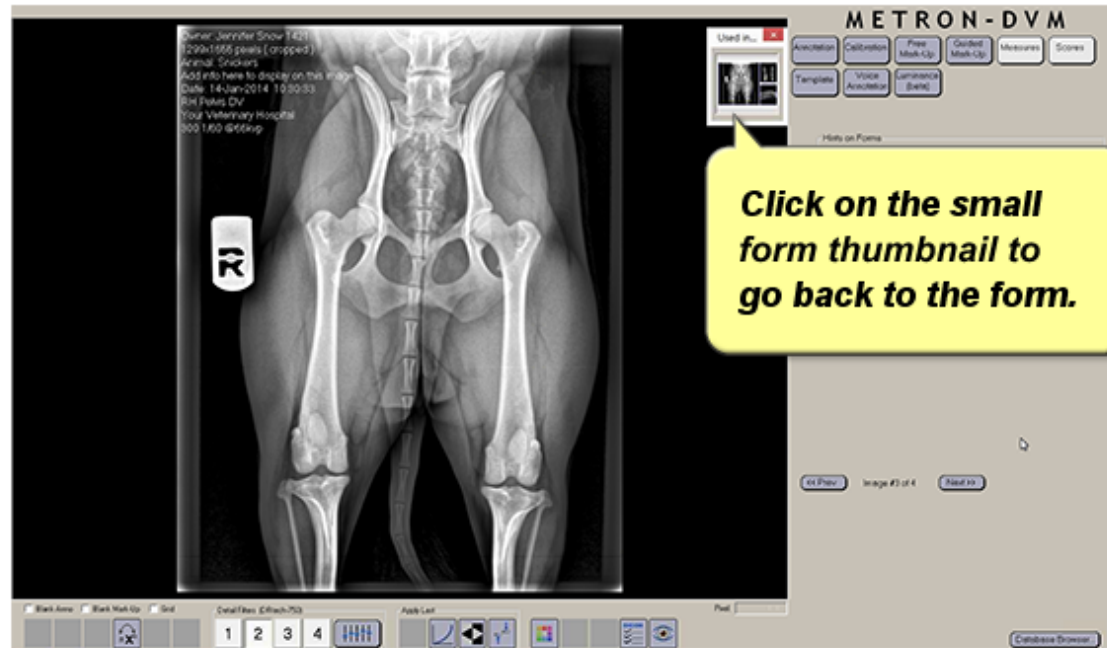


When viewing a form, if you click on an image within that form, you will be brought to the 'Single Image View'.

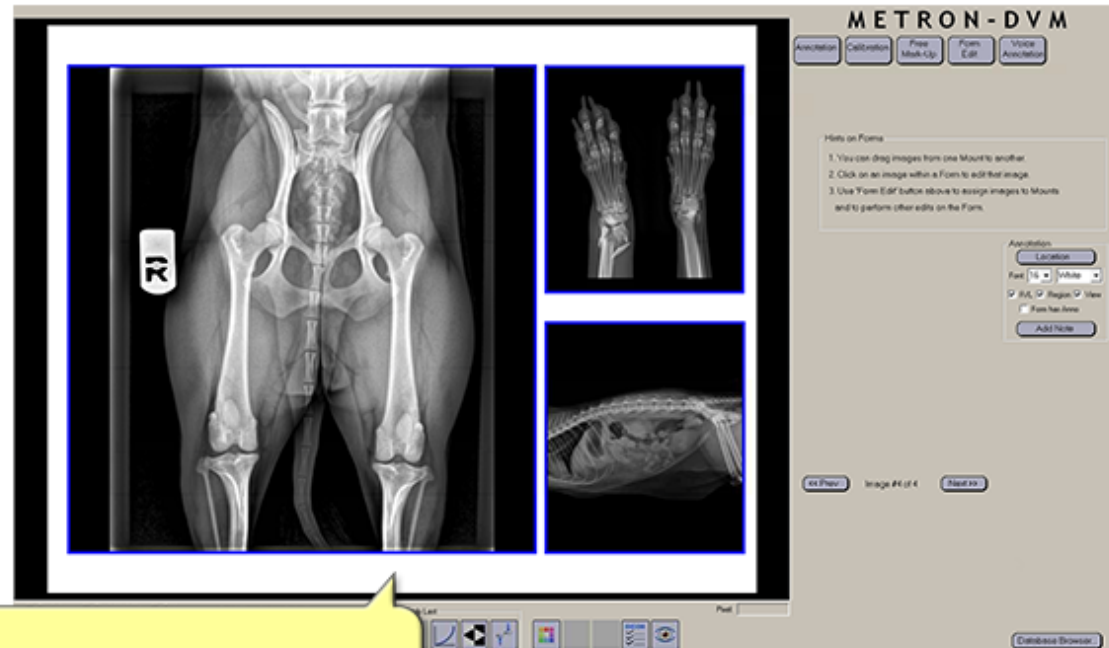
Adding Forms into the Metron Database



Adding Forms into the Metron Database

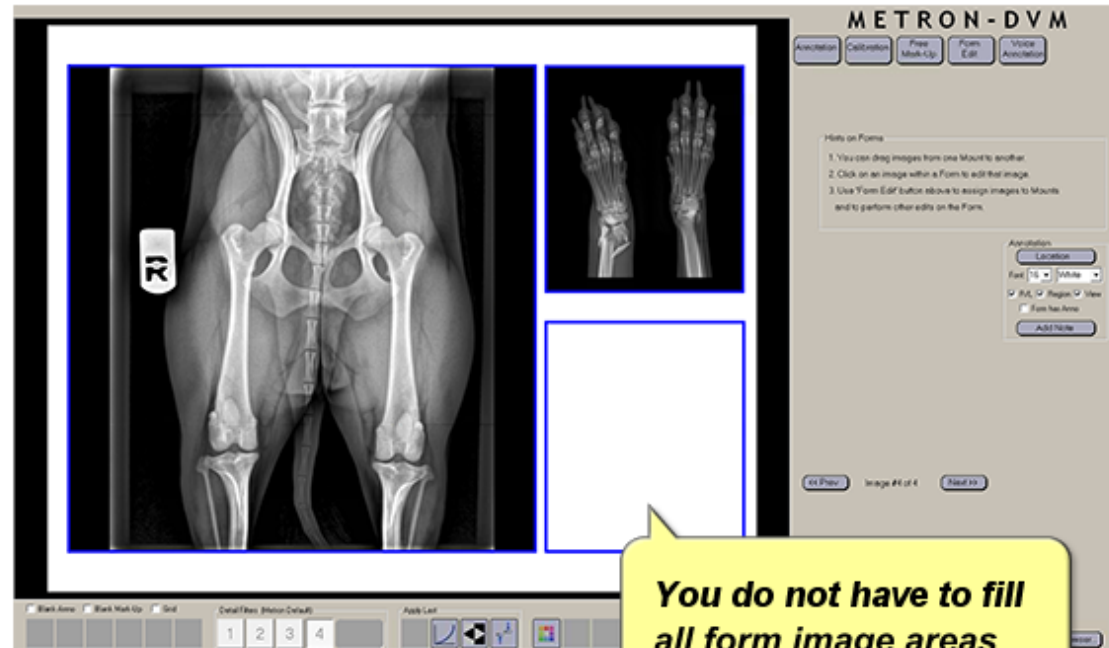


Adding Forms into the Metron Database



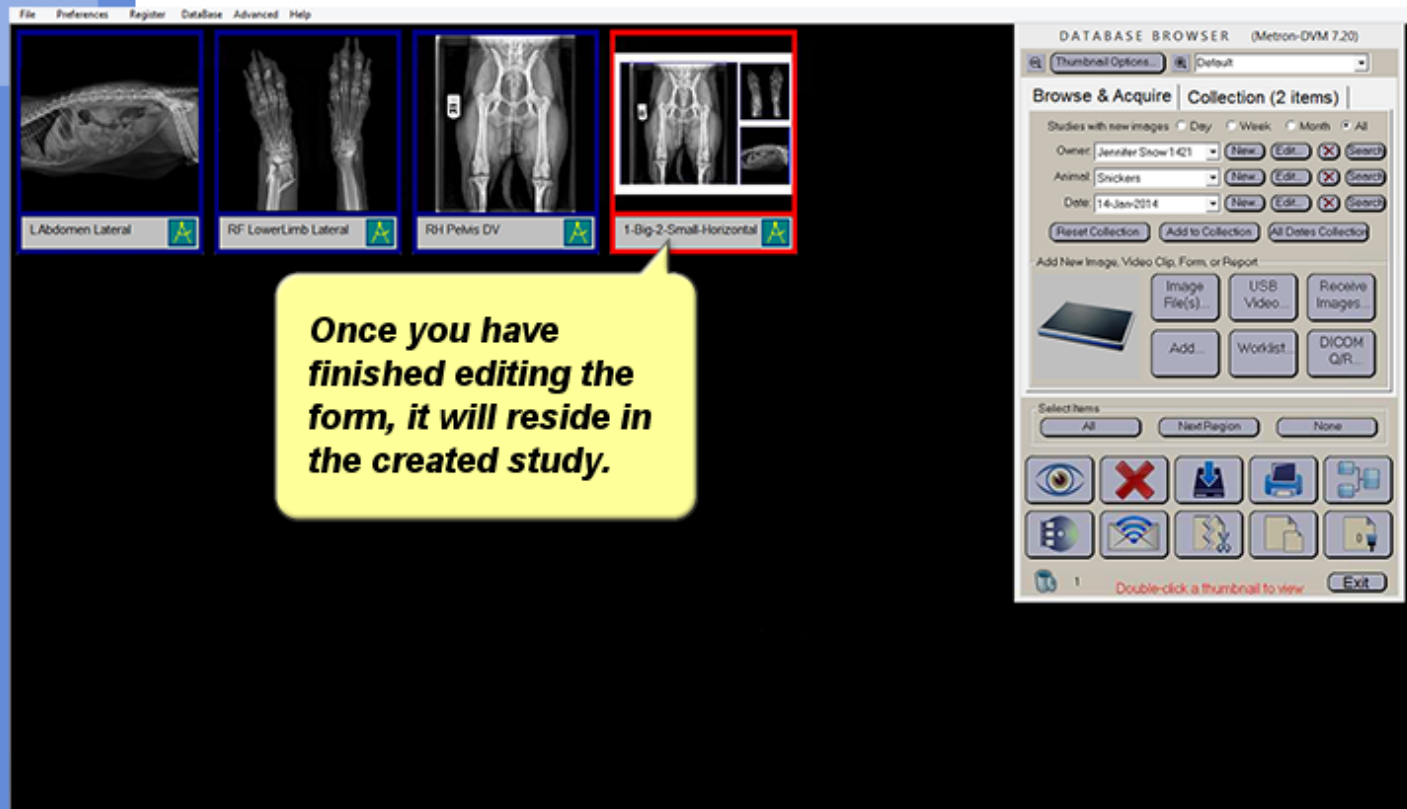
The form will have been automatically updated with the re-filtered or rotated images.

Adding Forms into the Metron Database



29

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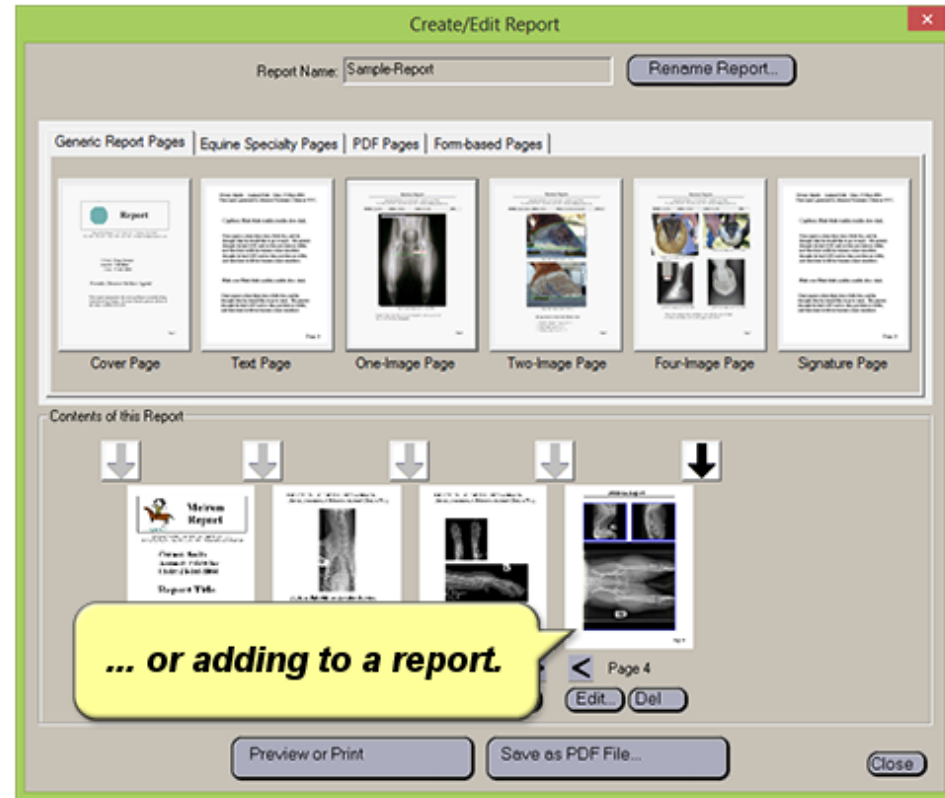
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Adding Forms into the Metron Database

**The form is
now ready for
previewing ...**



Adding Forms into the Metron Database



Adding Forms into the Metron Database





Adding Forms into the Metron Database

This completes the "Adding Forms into the Metron Database" online training.
Please feel free to view it again or select another online training session to review.



Click F11 on your keyboard to minimize the browser screen
and click the window closed to exit this training session.

